



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Nathan Mattila, Chairman

Lance Lewand, Vice-Chairman

Michael MacEachern, Clerk

Paul L. Rafuse,
Water Superintendent

(978) 597-2212
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WATER COMMISSIONERS MEETING AGENDA
September 19, 2017 – 4:00 P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Minutes of special meeting of July 6, 2017 and September 11, 2017 (SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

III. MEETING BUSINESS:

- 3.1 Discuss/Review/Vote on process of hiring additional staff.
- 3.2 Bridge replacement-Main St. Station.
- 3.3 Approve refund for acct#2080A, 17 Balsam Drive, \$38.12, overpaid final bill twice.

IV. COMMISSIONERS UPDATES AND REPORT:

V. WATER SUPERINTENDENTS UPDATES AND REPORTS:

VI. OFFICE UPDATES AND REPORTS:

- 5.1 Sign Bill Payable warrants

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VII. ADJOURNMENT: